

# Health Safety & Environment Officer

recruitment@mantracghana.com

Phone :

Web :



## Job Summary

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Vacancy :

Deadline : Jun 22, 2023

Published : May 25, 2023

Employment Status : Full Time

Experience : 5 - <10 Years

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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Mantrac is Ghana's sole authorized dealer for Caterpillar Earthmoving, Construction, Power System and Lift Truck Products. In order to advance our position as the market leader, we invites applications from highly motivated and suitably qualified Health, Safety & Environmental Officers for employment in the Safety Department of the company **Job Title:** Health Safety & Environment Officer **Duties /**

**Responsibilities** • Ensures all safety policies and practices are in line with Mantrac groups safety vision and principles • Develop and implement HSE Plan • Complete reports to on incidents, risk and safety performance • Develops, monitor and constantly improve health, safety and environment procedures for all operations • Develops standard operating procedures (SOP) for all operations • Develops standards Tasks procedures (STP) for all operations • Reviews safe working procedures as and when it becomes necessary • Keeping an up to date record of all health, safety and environmental issues • Carries out periodic and spontaneous planned inspections of all work areas • Promotes the awareness of health, safety and environmental issues • Investigates and reports of all accidents and incidents • Ensure staff attend and complete all mandatory health and safety courses • Facilities health and safety meetings and training courses for employees • Implementation of live work elimination strategies on all operations • Complete HSE monthly reports • Complete monthly HSE and contamination control audit

## Education & Experience

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• Candidate must have a BSc Degree in Engineering or Science or related qualification • Candidate with NEBOSH certificate or diploma will have an added advantage • Candidate must be a member of a relevant professional body (desirable) **Experience** • Minimum of 5 years post qualification experience in a Mining Engineering or Construction Entity

## Must Have

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**Skills** • Excellent technical HSE knowledge & skills • Excellent communication skills • Good negotiation skills • Tenacity • Self motivated • Good IT Skills **Knowledge** *Candidate must be knowledgeable in:* • Ghanaian safety and environment laws and statutes • Risk assessment and how to conduct it • Accident investigations • Health, safety and environmental statistics and its interpretation • Hazardous substances and their management • HSE inductions and how to organise and conduct HSE induction • Report writing

## Educational Requirements

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## Compensation & Other Benefits

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Exciting salary package awaits the successful candidate